

Charlottesville Track Club Board of Directors Meeting  
September 26, 2022  
Virtual meeting - by Zoom

Board members present: Scott Wiseman, Tim Wendel, Keith McLaughlin, Suzanna Turanyi, Nick Lancaster and Diane Rosin

Absent: Rick Willis, Katie Walker

7:02 PM: Meeting called to order and quorum established

Tim moved and Nick seconded that the **minutes of the last meeting** be accepted; all approved.

**IRS matters.** Scott reported that nothing has changed since last month. Feedback from Bob Good's office: IRS doesn't completely understand the situation that caused us to lose our status and said they will get back to us. Given the long lapse in time, we've probably now exceeded the time allowed to retroactively reinstate our nonprofit status (lapsed due to – in our view – IRS not having acknowledged our timely submission of required tax returns and other documents). Next steps – we will likely need to fill out Form 1023 to submit to IRS (with the help of an accountant). Scott will contact Monfalcone & Garris again to seek assistance with our non-profit status and filing of our taxes. Diane will facilitate communication with them, if needed.

Diane gave an update on the **Members party and annual meeting** to be held October 27 at Champion Taproom from 5-8 PM (outdoors). Champion will reserve the tent area, provide a PA system (wifi is available, too, if we need to use zoom), 1 drink ticket/person, and a buffet of heavy appetizers.

**Election of board members** will need to take place at the meeting. Suzanna, Tim, Rick, and Keith will stay for another term, but are up for reelection and will need to submit a self-nomination form (submission of the online form on the website routes to cvilletrackclubboard@gmail.com). Scott announced last month that he will roll off. Katie, Nick, and Diane are in the middle of their current 2-year term. At least 3 additional members will be needed to fill empty slots (vacated by Blair, Jackie, Scott). Diane now has access to the Constant Contact account and will send an email with 1) party invitation, 2) call for board nominations, and 3) call for race directors (see below). Nicole will create a Facebook event/invitation for the party with RSVP capability to get a head count to give to Champion.

Tim reported on the zoom meeting he and Diane had with **Molly Wraight**; Diane screen shared the brief that Molly prepared outlining the tasks that she proposes (website sitemap, organization, facelift; methods to facilitate content updates; creating and publicizing a new Facebook page; facilitating social media and email communication) and the number of hours she will spend on each one. She will make a recommendation on whether to keep our website with Weebly or transition to another host. Suzanna reported that we paid a 2-year subscription for Weebly that will expire 1/21/23. Scott reported that CTC has its own registered domain. The Board agreed to bring Molly on to complete the tasks she proposed. Diane will inform her of the decision. Diane and Tim to continue to liaison with her.

Race directors are still needed for C10M and W4M. Nicole has been in discussion with 2 people who expressed an interest (Ned and Aileen) but neither has yet committed. Perhaps we could interest these individuals in directing both races; Scott will reach out to Nicole to discuss. Do we pay a stipend

to race directors? Yes, for C10M; W4M directors have historically declined the stipend. The amount of the stipend has remained the same for many years; it was agreed that it will stay the same for now but the board may entertain increasing it. A call for race directors will be included in the membership-wide email announcing the annual party (see above).

**Budget** discussion led to a question of club revenue from race registrations – for example, for Men’s 4 Miler. Getting this info can be challenging because RSU lumps revenue together from various sources. Suzanna to investigate and Keith to help. A budget/annual treasurer’s report will be needed for the annual meeting.

The **next meeting** will be by zoom: 10/18/22 at 7 PM (note: this is the 3rd Tuesday of the month)

The meeting was adjourned at 7:44 PM.

Respectfully submitted,  
Diane Rosin, Secretary