

Charlottesville Track Club Board of Directors Meeting

July 19, 2021

Virtual meeting - by Zoom

Board members present: Scott Wiseman, Rick Willis, Tim Wendell, Glen Anderson, Jay Wildermann, Rhonda Pearl, Keith McLaughlin, and Diane Rosin

Absent: Suzanna Turanyi, Tina Humphreys, Trisha Robinson

Guest: Nicole Brimer (10 Miler race director)

7:05 PM: Meeting called to order and quorum established

**Minutes** of last meeting: Keith moved and Tim seconded that the minutes of the last meeting be accepted; all approved.

It was noted that **Board meetings** are open to the public. Meeting dates are on the website calendar, and the link takes you to a page to request zoom information.

**Ten Miler beneficiary payments** have not yet been made as the main checking account needs to be surveyed for deposits that should have gone to the 10 Miler account. Jay will pull these reports. When reconciliation has been completed and funds have been transferred electronically, as needed, checks can be written and mailed to the beneficiaries. Nicole will send names, addresses, and amounts to Diane (she has the checkbook for the main account for the summer), who will write checks.

Jay reported on **Issues with the IRS** that were discussed last month. Attempts have been made to contact the IRS but if prior forms were submitted by mail and not filed electronically, there is a huge backup on communication with the IRS. Our accountant is looking into submitting our Form 990 for 2019 (for which we filed an extension in February). Our loss of 501(3)c status (due to what we see as an IRS error) has not yet been resolved.

Scott noted that he will work on setting up the changes in Run SignUp for free **youth memberships** that the Board has discussed at prior meetings. Rick will draft a press release (which will be reviewed by the Board prior to release) that will be sent to schools, CVille Area Track Club, YMCA, BGCVa, BBBS, Prolifyck, <https://www.runyourcity.org/run-charlottesville>, and other community organizations to encourage young runners to become CTC members.

The **All-Comers Summer Track Meets** (Tuesdays during the month of July), which are free to registrants, have been well attended, and **donations** have been made. There was a suggestion that funds from these donations could be used to award **scholarships** to youth members to pay entry fees at local races.

**Board members** serve for a term of 2 years but there is no term limit and they can be reappointed for a subsequent term. New members will be solicited if needed (if members rotate off). **Election of officers** should be held in September so that a full slate is ready to begin in October.

A proposal was made for revised board policy and a structure that would be in keeping with the CTC Bylaws. The proposal is to implement a new structure for many of the club activities - a structure that will task board members with heading small **committees**. These committees might include membership, member & community communications, volunteer coordinator, race events, training events, social events, and others. Several of these would intersect with current activities of CTC volunteers, and coordination between committees and with other volunteers will be necessary. One goal of this proposed structure is to activate more of our membership in these committees, to lessen the burden on current volunteers, and to be more inclusive of members who want to help. A scholarship committee could, for example, interface with race directors and the treasurer to determine a budget and source of funds for annual scholarships, which might be allotted from various sources of income, including membership dues and race income. Diane will put together a draft of suggested committees and description of duties for discussion by the Board. The document will be posted on google drive (note added after meeting: Scott set up a CTC Board gmail account for this purpose) so that all board members can edit the document and make suggestions. Nicole also suggested asana.com as another work sharing site that she has used with another non-profit.

There was a comment that CTC supports quite a few **races** (with timing, providing volunteers, etc.) but for a track club, it doesn't actually sponsor very many races, and there was discussion about whether we want to add a race. Keith will formulate an idea for a race – perhaps in the fall – maybe at Foxfield. There also used to be a race point system for members. In addition, there had been plans to add a 2<sup>nd</sup> 10K that would be paired with the Pepsi 10K but this had been put on hold until 2022 because of the pandemic. The 2<sup>nd</sup> 10K would support the YMCA (which was funded in large part by the Brooks family) and profits would be used to pay YMCA dues for underprivileged families/individuals.

Nicole has a **race director's handbook** for the Ten Miler but it is dated and needs to be updated. Jay has the word doc for the handbook, which could be used as a template for modernizing the handbook to maintain a valuable set of resources.

The next meeting will be by zoom: 8/16/21 at 7 PM.

The meeting was adjourned at 9:05 PM.

Respectfully submitted,  
Diane Rosin, Secretary