

Charlottesville Track Club Board of Directors Meeting  
February 18, 2020  
Jefferson Madison Library - Central Branch

Board members present: Jay Wildermann, Scott Wiseman, Glen Anderson, Suzanna Turanyi, Ryan Looney, Keith McLaughlin, Rhonda Pearl, Trish Robinson and Diane Rosin

Absent: Tina Humphreys

Guest: Peter Krebs (Coalition for Active Mobility)

7:02 PM: Meeting called to order by Scott Wiseman, President, and a quorum was established.

Peter Krebs, an urban planner from the Piedmont Environmental Council, gave an informative presentation on the **Coalition for Active Mobility**, a new initiative to promote the physical and social infrastructure, particularly with more connectivity, for places to walk, bike and run and to encourage people to be more active. They are working to form a coalition of advocacy groups and government organizations (for example, the City, the County, UVA, planning commissions, health organizations, bike clubs, etc.) to work together cooperatively and communicate more efficiently; they are asking for endorsement of the Coalition. Interested individuals can sign a Letter of Support ([www.pecva.org/cvillegreenways](http://www.pecva.org/cvillegreenways)). CTC will send a representative to attend the next meeting of their working group. The Board told Peter that we would discuss it further and get back to him.

Questions on details for the **minutes** from the January meeting were all answered. i) We do not yet know how much was collected for PACEM at the New Year's Day race and a donation has not yet been made to them; to be addressed at the next meeting. ii) Regarding our discussion at the last meeting about accounts: the Women's 4 Miler Training Program has its own account; other training programs fall within the general checking account. iii) A discussion about having a backup system for access to our social media accounts has been initiated but no decisions have yet been made. With these revisions resolved, Suzanna made and Jay seconded a motion to approve the January minutes as written; all approved.

Scott reported on updates from Nicole Brimer, **10 Miler Race Director**. The most important news was that she had secured JPJ for packet pickup for Friday afternoon/evening before the race. She might want to attend the RunSignup Symposium (a conference that presents lots of information on race planning); we'll discuss this at a later meeting.

Rhonda reported on plans for the **CTC Social**. The restaurant (Timberwood Grill) is booked for 2/27/20; each person will receive 1 drink ticket. The restaurant will be paid by check after the party. We decided not to have door prizes or a raffle this year. Mark Lorenzoni and Leah Connor will each be asked to send out reminder notices for the party to their email lists.

Alec Lorenzoni sent a request to the Board. Mario Wilson, a UVA track coach, is looking for a mechanism **to support Olympic aspirations of a former UVA athlete, Bridget Guy** (school pole vault record holder, 2019 graduate, volunteer assistant coach at UVA). A UVA alum would like

to donate money through a 501c3 organization to help fund Bridget's Olympic pursuit. Alec would have offered RMR's services, but their 501c3 status has lapsed. He asked if the CTC would be the intermediary for the donation. Jay moved that the CTC facilitate this donation (receive the funds and distribute them as a donation to Bridget; after we inquire with RRCA to make sure that we are not incurring any liability in this transaction); Keith seconded the motion and all approved.

The new owner of U Stor It, where we rent our **storage unit**, now requires documentation of insurance to cover our valuables (~\$2000 value) or an extra \$10/month fee. Do we want to move or look for a better price? This would probably not be worth the effort. Ryan moved that we continue our rental agreement at U Stor It; Trish seconded the motion, and all approved.

Two different versions of the **Code of Ethics Policy** have now been combined into one document. These two older versions specified that the COE policy applies to both board members and volunteers. Volunteers sign a waiver (if they sign up through runsignup) but having them sign a hard copy is impractical. Therefore, all reference to "volunteers" will be removed from the revised COE document. Diane moved that the Board approve the edited COE document; Jay seconded, and all approved. The final edited document will be sent to Board members, who will all need to sign the new document.

**CTC financials** were reviewed; a monthly report was sent by email in spreadsheet form to board members prior to the meeting. Recent activity mostly involves 10 Miler income/expenses.

Jay met with Elizabeth Lee, CPA, regarding our **tax returns**. She filed an extension with the IRS for our 2018/2019 taxes and will soon file the tax return for 2017/2018 (for which we already had an approved extension). Given the amount of work that has been spent sorting through our records and figuring out how to file our tax returns, Jay moved that we retain Elizabeth Lee as our CPA for the 2018/2019 tax returns; Suzanna seconded the motion, and all were in favor. Her current fee for completing our tax returns is \$1500.

We continued our discussion from the January meeting on whether to have an **annual report** of our financials (a draft idea for a spreadsheet was sent to Board members). Jay will send the completed IRS 990 forms from our 2017/2018 tax return (when completed) to Board members.

There was concern raised about the length of time of our board meetings, and it was suggested that we allot a specific amount of time for presentations in order for our meetings to stay on schedule and for us to be able to get through all agenda items.

The next board meeting was tentatively scheduled for the 3<sup>rd</sup> Monday of March: 3/16/20.

The meeting was adjourned at 8:30 PM.

Respectfully submitted,  
Diane Rosin, Secretary